

# SAMPOERNA SCHOOL OF BUSINESS APPLICATION PACKAGE

- This Application Package is provided for the purpose of applying for Sampoerna School of Business and consists of Application Form, Reference Form, and Financial Condition Form
- Please read all information contained in the General Information (including the Conditions of Award) and follow the instructions carefully.

## Equal Opportunity

It is Sampoerna School of Business' policy not to discriminate for or against race, colour, gender, religion, national or ethnic origin in the admission process

Each applicant is responsible for ensuring that ALL supporting documents listed below are attached along with the completed Application Form. **Please mark if the following documents are attached.**

### General Documents:

- Completed & Signed Application Form
- Certified copy of academic record (Buku Rapor) from grade 10 (ten) to grade 12 (twelve)
- 1 (one) recent passport-size (4 x 6) color photographs
- 1 certified copy of family card (Kartu Keluarga)
- A copy of the last one month of home electricity bill (if you own a house or live with parents) or a copy of house/room (kos) rental payments
- 1 copy of your valid ID card (KTP / Passport)
- 1 copy of the last one month of income salary
- 1 copy of parent's/ guardian's national ID card (KTP/ Passport)
- 2 (two) completed Reference Forms from High School Head Master and Teacher

- Please type or write in block letters and black ink, and complete **ALL** sections of this Application Package and Write "N/A" if the section is not applicable to you
- Send the completed Application Package along with other supporting documents to Sampoerna School of Business. Do not submit separately. You may retain copies of submitted application for your own records. Completeness of the Application Package will be considered during evaluation.
- Sampoerna School of Business will evaluate your Application Package to confirm your eligibility. If you are selected, we will advise you the next selection steps.
- You can use the photocopies of the Application Form. **Do not** submit any original documents.
- **Do not** submit the Application Package by e-mail.
- Your application should be received by Sampoerna School of Business by the deadline of program. Late application will not be considered.

Sampoerna School of Business  
Sampoerna School of Education Building  
Jl. Kapt. Tendean 88C, Mampang, Jakarta Selatan 12710, Indonesia  
**[www.sampoernafoundation.org](http://www.sampoernafoundation.org)**

# SAMPOERNA SCHOOL OF BUSINESS APPLICATION FORM



## 1. PERSONAL INFORMATION

<b>Full Name</b>		<b>Gender</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Place / Date of Birth</b>	/	<b>Permanent Address</b>	City:                      Postal Code:
<b>Mailing Address</b>	City:                      Postal Code:	<b>Permanent Phone / Fax</b>	/
<b>Current Phone / Fax</b>	/	<b>Mobile Phone Number</b>	/
<b>E-mail</b>		<b>ID (KTP / Passport) No.</b>	Expiry date:

## 2. FIELD OF STUDY APPLIED

<b>Field of Study you are applying for (Select on one choice)</b>	<input type="checkbox"/> Management <input type="checkbox"/> Accounting
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## 3. TYPE OF FINANCING APPLIED

<b>Type of financing you are applying for (Select on one choice)</b>	<input type="checkbox"/> Regular / self-financing <input type="checkbox"/> Scholarship <input type="checkbox"/> Student Financing
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## 4. EDUCATION BACKGROUND

Please provide names, location and period of study high schools which you have attended. Start the list from the most recent school.

Name of Institution	Location	Start Date	End Date	Qualification Obtained	Subject / Field of Study	Grade

## 5. EXTRA - CURRICULAR ACTIVITIES

Please indicate any extra - curricular activities or organizations you are participating or have participated in. Start the list from the most recent involvement. Add additional sheets if necessary.

Name of Organization	Location	Start Date	End Date	Position Held	Activity

## 6. SPECIAL RECOGNITIONS / AWARDS / ACHIEVEMENTS

Please indicate any **special recognition, award or achievement**. Provide brief explanation. Start the list from the most recent one noting the year of award. Add additional sheets if necessary.

Name of Institution	Period of Award	Description of Award

## 7. PERSONAL STATEMENT

*On separate sheet(s) of paper please briefly answer the following questions in English (not more than 500 words for each question). Please make sure you send them with your completed Application Form.*

1. Briefly outline your future plan and explain how your choice of study in Sampoerna School of Business will contribute to your future?
2. In which profession or industry sectors do you think Indonesia needs the most improvement? Why and what can be done to improve it? If it is different from your choice of career, why?
3. If you are applying for a scholarship / student financing, please explain why should you receive the scholarship/ student financing?
4. If you are granted the scholarship/ student financing, please describe how you can contribute to the development of Indonesia.
5. What would be your plan if you are not accepted as a scholarship/ student financing recipient of Sampoerna School of Business?

*Statutory Declaration:*

*I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. I understand that submitting false information will automatically disqualify me from any consideration for Sampoerna School of Business.*

*I hereby also certify that I have read and understood the terms and condition of the scholarship as stated in Sampoerna School of Business General Information and/or Sampoerna School of Business' website.*

*I agree that Sampoerna School of Business may use the enclosed application and all of the attachments for the purposes of financing award evaluation and selection.*

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**PERSONAL STATEMENT**

A large, empty rectangular box with a thin black border, intended for the applicant to write their personal statement.